Saint Mark Lutheran School
K a n e o h e , H a w a i i

ENROLLMENT CONTRACT 2021-2022

Please enroll my child in Saint Mark Lutheran School:

Student's Name: _____ Grade _____

Student's Name: _____ Grade _____

Student's Name: _____ Grade _____

Student's Name: _____ Grade _____

Home Address: _____

City: _____ State: _____ Zip Code: _____ Home Phone: (_____) _____

In consideration of the acceptance of this Enrollment Contract by Saint Mark Lutheran School, the undersigned agrees to pay the required tuition and fees as specified below and on the enclosed 2021 - 2022 Tuition & Fee Schedule:

Grades PK-5 Annual Tuition = $9,754		Payment Plans (less the $200 enrollment fee)	
Grades PK-5	**Enrollment Fee**	**Annual***	**Monthly****
1st Child	**$200**	**$9,554**	**$955**
Add'l Child ($350 reduction)	**$200**	**$9,204**	**$920**

* Receive a 2% discount if paid in full by July 20, 2021
** Participation in the Tuition Refund Plan is required

Grades 6-8 Annual Tuition = $10,350		Payment Plans (less the $200 enrollment fee)	
Grades 6-8	**Enrollment Fee**	**Annual***	**Monthly****
1st Child	**$200**	**$10,150**	**$1,015**
Add'l Child ($350 reduction)	**$200**	**$9,800**	**$980**

* Receive a 2% discount if paid in full by July 20, 2021
** Participation in the Tuition Refund Plan is required

I understand and agree that:

1. For all returning students, this signed **Enrollment Contract and the enrollment fee of $200 per student** must be received by Saint Mark Lutheran School **no later than February 19, 2021**.
2. For new students, this signed **Enrollment Contract and the enrollment fee of $200 per student** must be received by Saint Mark Lutheran School **within 2 weeks of acceptance.**
3. **The enrollment fee is non-refundable**, confirms enrollment, and reserves a space for my child/children.
4. **I am obligated to pay the tuition and fees for the full academic year unconditionally, and after July 1, 2021, no portion of tuition or fees paid will be refunded or canceled in the event of absence, withdrawal, or dismissal.**
5. This contract may be canceled by the parents/guardians in writing without penalty (except the forfeiture of the $200 non-refundable enrollment fee) prior to July 1, 2021.

In view of this obligation, I understand that the **Tuition Refund Plan** is being made available to me at this time to protect my yearly financial obligation under the terms of the Enrollment Contract. I have received and read the enclosed brochure detailing the terms and conditions of coverage concerning this Plan. This program insures fees (prepaid and due) in the event of separation according to the terms of the policy.

It is imperative that Box A or B below is checked for each child enrolled. **Please Note: Participation is required and Box A must be checked unless the full annual charges are paid by July 20, 2021, in which case the Plan is elective.**

One of these boxes MUST be checked

☐ A. I wish to participate in the Tuition Refund Plan. The cost is $250 and is due at the time of the first tuition payment - July 20, 2021. I authorize the School to process and collect any claim payment which I am entitled under the Tuition Refund Plan and credit it to my account, paying any excess to me.

☐ B. I do <u>not</u> wish to participate in the Tuition Refund Plan. I understand that no refund or cancellation of the yearly fees will be made by the School for absence, withdrawal or dismissal before the end of the school year and herewith agree to assume full responsibility for the <u>full annual fees</u> due on July 20, 2021.

I understand that by signing this **Enrollment Contract** for the upcoming academic year, I am agreeing to accept the rules and regulations of Saint Mark Lutheran School, and those stated above. I understand that Saint Mark Lutheran School has reserved a place for my child and may have turned away other students who might take that place, and that if I cancel, Saint Mark Lutheran School may not be able to replace my child's reserved place. **Therefore, I agree that if I cancel after July 1, 2021, I will still be responsible for all tuition and fees, paid or unpaid.**

I understand and agree that if my account becomes delinquent, one or more of the following may take place:

1. My account may be turned over to a collection agency and/or possible legal action may be taken.
2. My child's enrollment may be jeopardized. (Tuition 60 days delinquent will be grounds for dismissal.)
3. My child will not be allowed to re-enroll for the upcoming school year until the account is brought up to date.

I understand that Saint Mark Lutheran School shall have the right to exercise legal action for the collection of past due tuition and fees and that I, as the responsible party, will pay for all costs of collection, including court expenses and reasonable attorney's fees. This contract shall be interpreted in accordance with the laws of the State of Hawaii.

Signature of both Parents/Guardians financially responsible:

Father/Guardian #1: _____ Print_____ **Date:** _____

Mother/Guardian #2: _____ Print_____ **Date:** _____